

STATE OF WISCONSIN, CIRCUIT COURT, \_\_\_\_\_ COUNTY

Case Caption:

**Subpoena and Certificate of Appearance**

Case No. \_\_\_\_\_

The State of Wisconsin to (Witness Name and Address):

▶	Service Information		
	Date Served	Time Served	Fee Charged \$
	Manner of Service <input type="checkbox"/> Personal <input type="checkbox"/> Substitute: _____		Witness Fee Enclosed \$
	Serving Agency		
	Served By (Signature)		

**You are required to appear and give evidence:**

APPEARANCE INFORMATION		
Date	Time	Location (Include Room Number)
Presiding Official		
On Behalf Of		Type of Proceeding

You are further required to bring with you the following:

This is a third-party subpoena. Unless all parties agree otherwise, do not provide any requested items before the date and time of the above proceeding.

**Failure to appear may result in punishment for contempt, which may include monetary penalties, imprisonment and other sanctions.**

If you have any questions about this subpoena, please contact:		Issuing Official	
Name (Type or Print)		By:	
Title	Telephone Number	_____	
Address		Signature	
		Date	
<b>If you need help in this matter because of a disability, please call:</b>			

*For Court Use Only*

Witness Information	Witness Certificate of Appearance	
Telephone Number	Date Witness Appeared	Mileage
Address Correction	Signature of Witness	